ASX Announcement | 31 March 2025

Appendix 4G and Corporate Governance Statement for FY2024

Sydney, Australia, 31 March 2025: OpenLearning Limited, the AI powered SaaS platform for lifelong learning ('OpenLearning' or 'the Company') (ASX: OLL) attaches the following documents in relation to FY2024:

- Appendix 4G; and
- Corporate Governance Statement.

Ends.

Authorised by: The Board of Directors

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Visit the Investor section of the OpenLearning website at: <u>https://solutions.openlearning.com/investor-home/</u> and follow the latest news here: <u>https://investors.openlearning.com/</u> There you can download the Company's Prospectus and see recent ASX Announcements and press coverage.

In addition to signing up for OpenLearning news directly from the Company, we also encourage shareholders to register to receive electronic communications from our share registry, Automic. To sign up for e-communications from Automic, please visit <u>https://www.automicgroup.com.au/</u>.

Thanks for your ongoing support. We look forward to sharing OpenLearning news with you.

For further information, please contact:

Company Maria Clemente Company Secretary P: +61 2 8072 1435 E: <u>investors@openlearning.com</u>

Investor Relations

Matthew Reede Dominion Partners P: +61 414 483 054 E: matt@dominion.partners

About OpenLearning

OpenLearning is an Artificial Intelligence (AI) powered SaaS platform for lifelong learning.

The platform enables education providers to manage all aspects of online learning, harnessing the power of Generative AI to streamline course design, content authoring and education delivery for short courses, micro-credentials and online degrees.



OpenLearning is a trusted partner to more than 220 leading education providers, who have delivered tens of thousands of courses to over 3 million learners through its platform.

With a strong position in the Australian and Malaysian higher education sectors, and a growing presence in Indonesia and India, OpenLearning is revolutionising the way education is accessed and delivered globally.

To learn more, please visit: <u>https://solutions.openlearning.com/</u>

Appendix 4G

Key to Disclosures Corporate Governance Council Principles and Recommendations

| Name of entity | | | | | |
|--|--|---|--|--|--|
| OpenLearning Limited | | | | | |
| ABN/A | ABN/ARBN Financial year ended: | | | | |
| 18 635 890 390 | | 31 December 2024 | | | |
| Our co | rporate governance statem | ent ¹ for the period above can be found at: ² | | | |
| These pages of our annual report: | | | | | |
| \boxtimes | This URL on our website: <u>https://solutions.openlearning.com/investor-center</u> | | | | |
| The Corporate Governance Statement is accurate and up to date as at 28 March 2025 and has been | | | | | |

approved by the board.

The annexure includes a key to where our corporate governance disclosures can be located.³

Date:

31 March 2025

Name of authorised officer authorising lodgement:

Maria Clemente, Company Secretary

The Appendix 4G is not a substitute for, and is not to be confused with, the entity's corporate governance statement. They serve different purposes and an entity must produce each of them separately.

See notes 4 and 5 below for further instructions on how to complete this form.

¹ "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of Listing Rule 4.10.3.

Under Listing Rule 4.7.3, an entity must also lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. The Appendix 4G serves a dual purpose. It acts as a key designed to assist readers to locate the governance disclosures made by a listed entity under Listing Rule 4.10.3 and under the ASX Corporate Governance Council's recommendations. It also acts as a verification tool for listed entities to confirm that they have met the disclosure requirements of Listing Rule 4.10.3.

 $^{^2}$ Tick whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where your corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

³ Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes " \underline{OR} " at the end of the selection and you delete the other options, you can also, if you wish, delete the " \underline{OR} " at the end of the selection.

ANNEXURE - KEY TO CORPORATE GOVERNANCE DISCLOSURES

| Corporate Governance Council recommendation | | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|---|---|--|--|
| PRINC | CIPLE 1 - LAY SOLID FOUNDATIONS FOR MANAGEMENT AND O | VERSIGHT | · |
| 1.1 | A listed entity should have and disclose a board charter setting out: (a) the respective roles and responsibilities of its board and management; and (b) those matters expressly reserved to the board and those delegated to management. | and we have disclosed a copy of our board charter at: https://solutions.openlearning.com/investor-center | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.2 | A listed entity should: (a) undertake appropriate checks before appointing a director or senior executive or putting someone forward for election as a director; and (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.3 | A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.4 | The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

⁵ If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

⁴ Tick the box in this column only if you have followed the relevant recommendation in <u>full</u> for the <u>whole</u> of the period above. Where the recommendation has a disclosure obligation attached, you must insert the location where that disclosure has been made, where indicated by the line with "*insert location*" underneath. If the disclosure in question has been made in your corporate governance statement, you need only insert "our corporate governance statement". If the disclosure has been made in your annual report, you should insert the page number(s) of your annual report (eg "pages 10-12 of our annual report"). If the disclosure has been made on your website, you should insert the URL of the web page where the disclosure has been made or can be accessed (eg "www.entityname.com.au/corporate governance/charters/").

| Corpo | orate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|-------|--|--|--|
| 1.5 | A listed entity should: (a) have and disclose a diversity policy; (b) through its board or a committee of the board set measurable objectives for achieving gender diversity in the composition of its board, senior executives and workforce generally; and (c) disclose in relation to each reporting period: (1) the measurable objectives set for that period to achieve gender diversity; (2) the entity's progress towards achieving those objectives; and (3) either: (A) the respective proportions of men and women on the board, in senior executive positions and across the whole workforce (including how the entity has defined "senior executive" for these purposes); or (B) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act. If the entity was in the S&P / ASX 300 Index at the commencement of the reporting period, the measurable objective for achieving gender diversity in the composition of its board should be to have not less than 30% of its directors of each gender within a specified period. | and we have disclosed a copy of our diversity policy at: [insert location] and we have disclosed the information referred to in paragraph (c) at: [insert location] and if we were included in the S&P / ASX 300 Index at the commencement of the reporting period our measurable objective for achieving gender diversity in the composition of its board of not less than 30% of its directors of each gender within a specified period. | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.6 | A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period. | and we have disclosed the evaluation process referred to in paragraph (a) at: The Corporate Governance Statement and whether a performance evaluation was undertaken for the reporting period in accordance with that process at: The Corporate Governance Statement | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| Corporate Governance Council recommendation | | Where a box below is ticked, ⁴ we have followed the recommendation in <u>full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|---|--|---|--|
| 1.7 | A listed entity should: (a) have and disclose a process for evaluating the performance of its senior executives at least once every reporting period; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period. | and we have disclosed the evaluation process referred to in paragraph (a) at: The Corporate Governance Statement and whether a performance evaluation was undertaken for the reporting period in accordance with that process at: The Corporate Governance Statement | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

Appendix 4G Key to Disclosures Corporate Governance Council Principles and Recommendations

| | Corporate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|-------------|--|---|--|
| | PRINCIPLE 2 - STRUCTURE THE BOARD TO BE EFFECTIVE AND ADD V | /ALUE | |
| | 2.1 The board of a listed entity should: (a) have a nomination committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. | [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively at: The Corporate Governance Statement | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1 1) | 2.2 A listed entity should have and disclose a board skills matrix setting out the mix of skills that the board currently has or is looking to achieve in its membership. | ⊠ and we have disclosed our board skills matrix at: The Company's website | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| Corpoi | rate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ set out in our Corporate Governance Statement |
|--------|--|--|--|
| 2.3 | A listed entity should disclose: (a) the names of the directors considered by the board to be independent directors; (b) if a director has an interest, position, affiliation or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position or relationship in question and an explanation of why the board is of that opinion; and (c) the length of service of each director. | and we have disclosed the names of the directors considered by the board to be independent directors at: The Corporate Governance Statement and, where applicable, the information referred to in paragraph (b) at: N/A and the length of service of each director at: The Corporate Governance Statement | |
| 2.4 | A majority of the board of a listed entity should be independent directors. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 2.5 | The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 2.6 | A listed entity should have a program for inducting new directors and for periodically reviewing whether there is a need for existing directors to undertake professional development to maintain the skills and knowledge needed to perform their role as directors effectively. | | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| Corpor | ate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: $^{\rm 5}$ |
|--------|--|---|--|
| PRINC | PLE 3 - INSTIL A CULTURE OF ACTING LAWFULLY, ETHICALLY | (AND RESPONSIBLY | |
| 3.1 | A listed entity should articulate and disclose its values. | Image: Second | □ set out in our Corporate Governance Statement |
| 3.2 | A listed entity should: (a) have and disclose a code of conduct for its directors, senior executives and employees; and (b) ensure that the board or a committee of the board is informed of any material breaches of that code. | and we have disclosed our code of conduct at: https://solutions.openlearning.com/investor-center | □ set out in our Corporate Governance Statement |
| 3.3 | A listed entity should: (a) have and disclose a whistleblower policy; and (b) ensure that the board or a committee of the board is informed of any material incidents reported under that policy. | and we have disclosed our whistleblower policy at: https://solutions.openlearning.com/investor-center | □ set out in our Corporate Governance Statement |
| 3.4 | A listed entity should: (a) have and disclose an anti-bribery and corruption policy; and (b) ensure that the board or committee of the board is informed of any material breaches of that policy. | And we have disclosed our anti-bribery and corruption policy at: https://solutions.openlearning.com/investor-center | □ set out in our Corporate Governance Statement |

| Corpora | ate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|---------|---|---|--|
| PRINCI | PLE 4 – SAFEGUARD THE INTEGRITY OF CORPORATE REPOR | ſS | |
| 4.1 | The board of a listed entity should: (a) have an audit committee which: (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and (2) is chaired by an independent director, who is not the chair of the board, and disclose: (3) the charter of the committee; (4) the relevant qualifications and experience of the members of the committee; and (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner. | If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner at: The Corporate Governance Statement | Set out in our Corporate Governance Statement |
| 4.2 | The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively. | | □ set out in our Corporate Governance Statement |
| 4.3 | A listed entity should disclose its process to verify the integrity of any periodic corporate report it releases to the market that is not audited or reviewed by an external auditor. | | Set out in our Corporate Governance Statement |

| Corpora | ate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Ou reasons for not doing so are: ⁵ |
|---------|--|---|---|
| PRINCI | PLE 5 – MAKE TIMELY AND BALANCED DISCLOSURE | | |
| 5.1 | A listed entity should have and disclose a written policy for complying with its continuous disclosure obligations under listing rule 3.1. | and we have disclosed our continuous disclosure compliance policy at: https://solutions.openlearning.com/investor-center | set out in our Corporate Governance Statement |
| 5.2 | A listed entity should ensure that its board receives copies of all material market announcements promptly after they have been made. | | set out in our Corporate Governance Statement |
| 5.3 | A listed entity that gives a new and substantive investor or analyst presentation should release a copy of the presentation materials on the ASX Market Announcements Platform ahead of the presentation. | | □ set out in our Corporate Governance Statement |
| PRINCI | PLE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS | | |
| 6.1 | A listed entity should provide information about itself and its governance to investors via its website. | and we have disclosed information about us and our governance on our website at: <u>https://solutions.openlearning.com/investor-center</u> | □ set out in our Corporate Governance Statement |
| 6.2 | A listed entity should have an investor relations program that facilitates effective two-way communication with investors. | | set out in our Corporate Governance Statement |
| 6.3 | A listed entity should disclose how it facilitates and encourages participation at meetings of security holders. | Image: Second State S | □ set out in our Corporate Governance Statement |
| 6.4 | A listed entity should ensure that all substantive resolutions at a meeting of security holders are decided by a poll rather than by a show of hands. | | set out in our Corporate Governance Statement |
| 6.5 | A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically. | | set out in our Corporate Governance Statement |

| Corpora | ate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|---------|---|---|--|
| PRINCI | PLE 7 – RECOGNISE AND MANAGE RISK | | |
| 7.1 | The board of a listed entity should: (a) have a committee or committees to oversee risk, each of which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework. | [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework at: The Corporate Governance Statement | Set out in our Corporate Governance Statement |
| 7.2 | The board or a committee of the board should: (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound and that the entity is operating with due regard to the risk appetite set by the board; and (b) disclose, in relation to each reporting period, whether such a review has taken place. | and we have disclosed whether a review of the entity's risk management framework was undertaken during the reporting period at: [insert location] | Set out in our Corporate Governance Statement |
| 7.3 | A listed entity should disclose: (a) if it has an internal audit function, how the function is structured and what role it performs; or (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its governance, risk management and internal control processes. | [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes at: The Corporate Governance Statement | set out in our Corporate Governance Statement |

| Corporate Governance Council recommendation | | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: $^{\rm 5}$ |
|---|---|---|--|
| 7.4 | A listed entity should disclose whether it has any material exposure to environmental or social risks and, if it does, how it manages or intends to manage those risks. | and we have disclosed whether we have any material exposure to environmental and social risks at: The Corporate Governance Statement and, if we do, how we manage or intend to manage those risks at: The Corporate Governance Statement | □ set out in our Corporate Governance Statement |

| Corpor | ate Governance Council recommendation | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ |
|--------|---|--|--|
| PRINC | PLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY | | |
| 8.1 | The board of a listed entity should: (a) have a remuneration committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive. | [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive: The Corporate Governance Statement | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 8.2 | A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives. | and we have disclosed separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives at: The Corporate Governance Statement and in the Company' Corporate Governance Plan, which is available at: https://solutions.openlearning.com/investor-center | set out in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 8.3 | A listed entity which has an equity-based remuneration scheme should: (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and (b) disclose that policy or a summary of it. | And we have disclosed our policy on this issue or a summary of it at: The Corporate Governance Statement and in the Notice of Meeting dated 26 April 2023. | set out in our Corporate Governance Statement <u>OR</u> we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| r | | Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement: | Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵ | | |
|---------|---|--|---|--|--|
| ADDITIO | NAL RECOMMENDATIONS THAT APPLY ONLY IN CERTAIN CA | ASES: N/A | | | |
| 9.1 | A listed entity with a director who does not speak the language in which board or security holder meetings are held or key corporate documents are written should disclose the processes it has in place to ensure the director understands and can contribute to the discussions at those meetings and understands and can discharge their obligations in relation to those documents. | and we have disclosed information about the processes in place at: [insert location] | set out in our Corporate Governance Statement <u>OR</u> we do not have a director in this position and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable | | |
| 9.2 | A listed entity established outside Australia should ensure that meetings of security holders are held at a reasonable place and time. | | set out in our Corporate Governance Statement <u>OR</u> we are established in Australia and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable | | |
| 9.3 | A listed entity established outside Australia, and an externally managed listed entity that has an AGM, should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit. | | set out in our Corporate Governance Statement <u>OR</u> we are established in Australia and not an externally managed listed entity and this recommendation is therefore not applicable we are an externally managed entity that does not hold an AGM and this recommendation is therefore not applicable | | |



OPENLEARNING LIMITED ACN 635 890 390 (Company)

FY2024 CORPORATE GOVERNANCE STATEMENT

This 2024 Corporate Governance Statement is current as at 31 March 2025 and has been approved by the Board of the Company on that date.

This Corporate Governance Statement discloses the extent to which the Company, throughout the 2024 reporting period, followed the recommendations set by the ASX Corporate Governance Council in its publication Corporate Governance Principles and Recommendations – 4th Edition (**Recommendations**). The Recommendations are not mandatory, however the Recommendations that were not followed have been identified and reasons provided for not following them along with what (if any) alternative governance practices the Company intends to adopt in lieu of the recommendation.

The Company has adopted a Corporate Governance Plan which provides the written terms of reference for the Company's corporate governance duties.

The Company's Corporate Governance Plan is available on the Company's website at www.OpenLearning.com.

| | COMPLY | EXPLANATION |
|---|--------|--|
| Principle 1: Lay solid foundations for management and overs | sight | |
| Recommendation 1.1 (a) the respective roles and responsibilities of its board and management; and | YES | The Company has adopted a Board Charter that sets out the specific roles and responsibilities of the Board, the Chair and management and includes a description of those matters |
| (b) those matters expressly reserved to the board and those delegated to management. | | expressly reserved to the Board and those delegated to management. |



| | COMPLY | EXPLANATION |
|---|--------|---|
| | | The Board Charter sets out the specific responsibilities of the Board, requirements as to the Board's composition, the roles and responsibilities of the Chair and Company Secretary, the establishment, operation and management of Board Committees, Directors' access to Company records and information, details of the Board's relationship with management, details of the Board's performance review and details of the Board's disclosure policy. |
| | | A copy of the Company's Board Charter, which is part of the Company's Corporate Governance Plan, is available on the Company's website. |
| Recommendation 1.2 A listed entity should: (a) undertake appropriate checks before appointing a director or senior executive or putting someone forward for election as a Director; and (a) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a Director. | YES | (a) The Company has guidelines for the appointment and selection of the Board and senior executives in its Corporate Governance Plan. The Company's Nomination Committee Charter (in the Company's Corporate Governance Plan) requires the Nomination Committee (or, in its absence, the Board) to ensure appropriate checks (including checks in respect of character, experience, education, criminal record and bankruptcy history (as appropriate)) are undertaken before appointing a person, or putting forward to security holders a candidate for election, as a Director. In the event of an unsatisfactory check, a Director is required to submit their resignation. (b) Under the Nomination Committee Charter, all material information relevant to a decision on whether or not to elect or re-elect a Director. |



| | RECON | MMENDATIONS (4 TH EDITION) |
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| | A listed Directo | nmendation 1.3 d entity should have a writte or and senior executive setti ntment. |
| | Recom | nmendation 1.4 |
| | | Company Secretary of a |
| 00 | | intable directly to the Board, rs to do with the proper func |
| 05 | Recom | nmendation 1.5 |
| | | d entity should: |
| | (a) | have and disclose a diver |
| | (b) | through its board or a cor measurable objectives diversity in the composit executives and workforce |
| $(\mathcal{L}\mathcal{D})$ | (C) | disclose in relation to each |
| | | (i) the measurable period to achieve |
| | | (ii) the entity's prog |
| | | those objectives; |
| 20 | | (iii) either: |
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| (4 TH EDITION) COMPLY | | EXPLANATION | | | |
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| 3 have a written agreement with each executive setting out the terms of their | YES | The Company's Nomination Committee Charter requires the Nomination Committee (or, in its absence, the Board) to ensure that each Director and senior executive is personally a party to a written agreement with the Company which sets out the terms of that Director's or senior executive's appointment. The Company has written agreements with each of its Directors and senior executives. | | | |
| 4 retary of a listed entity should be to the Board, through the Chair, on all e proper functioning of the Board. | YES | The Board Charter outlines the roles, responsibility and accountability of the Company Secretaries. In accordance with this, the Company Secretaries are accountable directly to the Board, through the Chair, on all matters to do with the proper functioning of the Board. | | | |
| sclose a diversity policy; oard or a committee of the board set objectives for achieving gender the composition of its board, senior and workforce generally; and dation to each reporting period: measurable objectives set for that od to achieve gender diversity; entity's progress towards achieving e objectives; and er: | NO | (a) The Company has adopted a Diversity Policy which provides a framework for the Company to establish, achieve and measure diversity objectives, including in respect of gender diversity. The Diversity Policy is available, as part of the Corporate Governance Plan, on the Company's website. (b) The Diversity Policy allows the Board to set measurable gender diversity objectives and to continually monitor both the objectives and the Company's progress in achieving them. (c) The Diversity Policy is available, as part of the Corporate Governance Plan, on the Company's website. (d) The Board does not presently intend to set measurable gender diversity objectives because: (i) the Board does not anticipate there will be a need to appoint any new Directors or senior executives due to limited nature of the Company's existing and | | | |



EXPLANATION

| | RECOMMENDATIONS (| |
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| | (A) | the respective proportions of men and women on the Board, in |
| | | senior executive positions and across the whole workforce |
| | | (including how the entity has |
| | | defined "senior executive" for these purposes); or |
| \bigcirc | (B) | if the entity is a "relevant |
| | | employer" under the Workplace Gender Equality Act, the entity's |
| 615 | | most recent "Gender Equality Indicators", as defined in the |
| | | Workplace Gender Equality Act. |
| () | If the entity was in | the S&P/ASX 300 Index at the |
| | commencement of th | e reporting period, the measurable |
| | | g gender diversity in the composition e to have not less than 30% of its |
| | directors of each gene | der within a specified period. |
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| tions of men e Board, in positions and workforce | | | existing sufficient | Directors of | and senior experience | rd's view that the executives have to carry out the |
|--|--|--------------------|--|--|--|--|
| entity has ecutive" for a "relevant Workplace the entity's der Equality ned in the quality Act. | " for evant place ntity's quality n the | (ii) | or senior application objective on the Bo the small limit the entirety | executives, on of a requiring a pard and in size of the C applicatior | the Board is measurable specified pro- senior execut company and of the Div ompany's pol | any new Directors of mind that the gender diversity oportion of women ive roles will, given the Board, unduly ersity Policy in its licy of appointing |
| dex at the measurable composition | | (iii) | | | er 2024, the pany were as | gender diversity s follows: |
| n 30% of its riod. | | | | Female | Total | Female Proportion |
| | | Staff Key | | 22 | 43 | 51.16% |
| | | Manage Personne | | 0 | 2 | 0% |
| | | Board M | embers | 0 | 4 | 0% |
| | | | - | | | ior executives who uding the CEO. |



| RECOMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| Recommendation 1.6 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the Board, its committees and individual Directors; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period. | YES | (a) The Company's Board is responsible for evaluating the performance of the Board, its committees, where applicable, and individual Directors on an annual basis. It may do so with the aid of an independent advisor. The process for this is set out in the Company's Corporate Governance Plan, which is available on the Company's website. (b) The Company's Corporate Governance Plan requires the Company to disclose whether or not performance evaluations were conducted during the relevant reporting period. A performance evaluation was undertaken. |
| Recommendation 1.7 A listed entity should: (a) have and disclose a process for evaluating the performance of its senior executives at least once every reporting period; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period. | YES | (a) The Company's Nomination Committee (or, in its absence, the Board) is responsible for evaluating the performance of the Company's senior executives. The Company's Remuneration Committee or the Board is responsible for evaluating the remuneration of the Company's senior executives on an annual basis. A senior executive, for these purposes, means key management personnel (as defined in the Corporations Act) other than a non-executive Director. The applicable processes for these evaluations can be found in the Company's Corporate Governance Plan, which is available on the Company's website. (b) The Company's Corporate Governance Plan requires the Company to disclose whether or not performance evaluations were conducted during the relevant reporting period. Evaluations against KPIs were conducted during the period. |



EXPLANATION

| whom are independent (ii) is chaired by an in- and disclose: (iii) the charter of the (iv) the members of the (v) as at the end of eac number of time throughout the pr attendances of meetings; or | | | | | | |
|--|------|--------------------------------------|---|--|--|--|
| Recommendation 2.1 The Board of a listed entity should: (a) have a nomination comm (i) has at least three whom are independent (ii) is chaired by an integration and disclose: (iii) the charter of the charte | REC | OMMENDA | ATIONS (4TH EDITION) | | | |
| The Board of a listed entity should: (a) have a nomination comm (i) has at least three whom are independent independent of the whom are independent of the whom are independent of the and disclose: (ii) is chaired by an in and disclose: (iii) the charter of the and disclose: (iv) the members of the anthroughout the provide the anthroughout the provide the anthroughout the provide the anthrough of the anthrough anthrough anthrough and the anthrough and the anthrough and the anthrough anthr | Prin | ciple 2: Stru | ucture the Board to b | | | |
| (a) have a nomination comm (i) has at least three whom are independent of the whom are independent of the whom are independent of the and disclose: (ii) is chaired by an in and disclose: (iii) the charter of the independent of the independent of the independent of the independent of the pattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation of the independent of the independe | Rec | ommenda | tion 2.1 | | | |
| (i) has at least three whom are independent by an irrand disclose: (ii) is chaired by an irrand disclose: (iii) the charter of the charter of the charter of the members of the irrand disclose in the end of each number of time throughout the pattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation when the end is the approximation of the charter of of | The | The Board of a listed entity should: | | | | |
| whom are independent of the second sec | (a) | have | a nomination commi | | | |
| and disclose: (iii) the charter of the (iv) the members of the (v) as at the end of each number of time throughout the prattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation knowledge, experience, diversity to enable it to a construct the term of the second second | | (i) | has at least three whom are indepe | | | |
| (iii) the charter of the (iv) the members of the (iv) as at the end of each number of time throughout the prattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation knowledge, experience, diversity to enable it to a context of the second s | | (ii) | is chaired by an in | | | |
| (iv) the members of the (v) as at the end of each number of time throughout the prattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation knowledge, experience, diversity to enable it to a construct the substruct of the s | | and d | lisclose: | | | |
| (v) as at the end of each number of time throughout the prattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximation knowledge, experience, diversity to enable it to a dit diversity to enable it to a diversity to enable it to a diver | | . , | the charter of the | | | |
| number of time throughout the pattendances of meetings; or (b) if it does not have a disclose that fact and the address Board succession the Board has the approximowledge, experience, diversity to enable it to a diversity to ena | | | | | | |
| disclose that fact and the address Board succession the Board has the appro knowledge, experience, diversity to enable it to a | | (∨) | number of times throughout the pe attendances of | | | |
| | (b) | disclo addre the Bo knowl | se that fact and the ess Board succession i oard has the appro edge, experience, | | | |
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| The Board considers that, given the current size of the Board, or a nomination committee which: has at least three members, a majority of whom are independent Directors; and is chaired by an independent Director, and disclose: the charter of the committee; and as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or it does not have a nomination committee, close that fact and the processes it employs to laters Board succession issues and to ensure that a Board succession issues and to ensure that a Board succession issues and to ensure that a Board has the appropriate balance of skills, owledge, experience, independence and the appropriate balance of skills, owledge, experience, independence and the appropriate balance of skills, owledge, experience, independence and the sporosibilities effectively. |
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| | RECOM | MENDATIONS (4 TH EDITION) |
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| | Recom | mendation 2.2 |
| | setting | entity should have and disclose a Boo out the mix of skills that the Board cur to achieve in its membership. |
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| J | | |
| ID | | |
| D | | |
| \sum | Recom | mendation 2.3 |
| | A listed | entity should disclose: |
| | (a) | the names of the Directors consid Board to be independent Directors; |
| | (b) | if a Director has an interest, position of the type described in Box 2.3 Corporate Governance Print Recommendations (4th Edition), but the opinion that it does not corr independence of the Director, the |
| D | | interest, position or relationship in qu explanation of why the Board is of and |
| | (C) | the length of service of each Directo |
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| COMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| commendation 2.2 sted entity should have and disclose a Board skills matrix ting out the mix of skills that the Board currently has or is king to achieve in its membership. | YES | The Board is composed of directors with a broad range of technical, commercial, financial and other skills, experience and knowledge relevant to overseeing the business of the Company. The Board has a formal skills matrix, which is available on the Company's website, and helps the Board determine whether the skills, experience and knowledge of the Directors, in addition to the composition of the Board, is appropriate for the business. The composition of the Board is reviewed on an annual basis. The Board Charter requires the disclosure of each Board member's qualifications and expertise. Full details as to each Director and senior executive's relevant skills and experience are available in the Company's Annual Report, on the Company's website and will be disclosed in a Notice of Meeting where a Director is seeking election or re-election. |
| commendation 2.3 sted entity should disclose: the names of the Directors considered by the Board to be independent Directors; if a Director has an interest, position or relationship of the type described in Box 2.3 of the ASX Corporate Governance Principles and Recommendations (4th Edition), but the Board is of the opinion that it does not compromise the independence of the Director, the nature of the interest, position or relationship in question and an explanation of why the Board is of that opinion; and the length of service of each Director | YES | For the period of 1 January 2024 to 20 February 2024, the Board had one serving independent Director, Spiro Pappas. For the period of 21 February 2024 to the end of the reporting period, the Board had two independent Directors, Matthew Reede and Spiro Pappas. The length of service of each Director, as at the date of this statement is as follows: Adam Brimo: Appointed 30 August 2019 (5 years, 7 months) Spiro Pappas: Appointed 30 August 2019 (5 years, 7 months) |



| RECOMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| | | Rupesh Singh: Appointed 14 October 2022 (2 years, 5 months) Matthew Reede: Appointed 21 February 2024 (1 year, 1 month) |
| Recommendation 2.4 A majority of the Board of a listed entity should be independent Directors. | NO | The majority of the Board is not independent. Despite not having an independent majority. To assist with the exercise of independent judgement, subject to the approval of the Board Chair, Directors are entitled to obtain independent professional advice at the expense of the Company to properly discharge their duties as a director. |
| Recommendation 2.5 The Chair of the Board of a listed entity should be an independent Director and, in particular, should not be the same person as the CEO of the entity. | YES | The Chair of the Company is considered to be an independent Director and is not the CEO/Managing Director. |
| Recommendation 2.6 A listed entity should have a program for inducting new Directors and for periodically reviewing whether there is a need for existing directors to undertake professional development to maintain the skills and knowledge needed to perform their role as Directors effectively. | YES | In accordance with the Company's Board Charter, all new Directors will be offered induction training. The Nominations Committee (or in its absence, the Board) is responsible for the approval and review of induction and continuing professional development programs and procedures for Directors to ensure that they can effectively discharge their responsibilities. The Company Secretary supports the ongoing development through the provision of briefings on material developments in laws and regulations relevant to the Company. The Auditors support the development through the provision of changes in the Accounting Standards that are relevant to the Company. |

OpenLearning Limited (ASX: OLL)



| RECON | MMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION | | | | |
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| Princip | Principle 3: Instil a culture of acting lawfully, ethically and responsibly | | | | | | |
| Recommendation 3.1 A listed entity should articulate and disclose its values. | | YES | The Company and its subsidiary companies (if any) are committed to conducting all of its business activities fairly, honestly with a high level of integrity, and in compliance with all applicable laws, rules and regulations. The Board, management and employees are dedicated to high ethical standards and recognise and support the Company's commitment to compliance with these standards. The Company's values are set out in its Code of Conduct (which | | | | |
| | | | forms part of the Corporate Governance Plan), which is available on the Company's website. All employees are given appropriate training on the Company's values and senior executives will continually reference such values. | | | | |
| Recommendation 3.2 A listed entity should: | | YES | The Company's Corporate Code of Conduct applies to the Company's Directors, senior executives and employees. | | | | |
| (a) (b) | have and disclose a code of conduct for its Directors, senior executives and employees; and ensure that the Board or a committee of the Board is informed of any material breaches of that code. | | The Company's Corporate Code of Conduct (which forms part of the Company's Corporate Governance Plan) is available on the Company's website. Any material breaches of the Code of Conduct are reported to the Board or a committee of the Board. | | | | |
| Recommendation 3.3A listed entity should:(a)have and disclose a whistleblower policy; and(a)ensure that the Board or a committee of the Boardis informed of any material incidents reportedunder that policy. | | YES | The Company's Whistleblower Protection Policy (which forms part of the Corporate Governance Plan) is available on the Company's website. Any material breaches of the Whistleblower Protection Policy are to be reported to the Board or a committee of the Board. | | | | |

OpenLearning Limited (ASX: OLL)



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| Recommendation 3.4A listed entity should:(a)have and disclose an anti-bribery and corruption policy; and(b)ensure that the Board or committee of the Board is informed of any material breaches of that policy. | | YES | The Company's Anti-Bribery and Anti-Corruption Policy (which forms part of the Corporate Governance Plan) is available on the Company's website. Any material breaches of the Anti-Bribery and Anti-Corruption Policy are to be reported to the Board or a committee of the Board. | |
| Principle | 4: Safe | eguard the integrity of corporate reports | | |
| (a) | rd of a have c (i) (ii) | tion 4.1 listed entity should: an audit committee which: has at least three members, all of whom are non-executive Directors and a majority of whom are independent Directors; and is chaired by an independent Director, who is not the Chair of the Board, sclose: the charter of the committee; the relevant qualifications and experience of the members of the committee; and in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or | YES | The Board considers that, given the current size of the Board, efficienies or other benefits would not be gained by establishing or maintaining a separate Audit and Risk Committee and until such time a Committee is formed, in the absence of a Audit and Risk Committee, the full Board performs the duties and responsibilites of the Audit and Risk Committee in accordance with the Committee Charter. A copy of the Company's Audit and Risk Committee Charter, which is part of the Company's Corporate Governance Plan, is available on the Company's website. Following the completion of each half year review and annual audit review, the Company's external auditors confer with the Board on any matters identified during the course of the audit that have the potential to increase the Company's exposure to risks of material misstatements in its financial reports |
| | | | | Further, the Board devotes time to consider the robustness of various internal control systems in place to safeguard the integrity of the Company's financial reporting. |



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| | RECOMMENDATIONS (4 TH EDITION) |
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| | (b) if it does not have an audit com that fact and the processes it independently verify and safeguar its corporate reporting, including the the appointment and removal auditor and the rotation of the aud partner. |
| | Recommendation 4.2 |
| | The Board of a listed entity should, before entity's financial statements for a financial from its CEO and CFO a declaration the records of the entity have been properly in that the financial statements comply with accounting standards and give a true and financial position and performance of the the opinion has been formed on the basis of of risk management and internal control wh effectively. |
|) | Recommendation 4.3 |
| | A listed entity should disclose its proces integrity of any periodic corporate report is market that is not audited or reviewed auditor. |
| | Principle 5: Make timely and balanced disc |
| ノコ | Recommendation 5.1 |
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| re an audit committee, disclose the processes it employs that rify and safeguard the integrity of prting, including the processes for and removal of the external potation of the audit engagement | | In the absence of an Audit Committee, the Board assumes the responsibility for recommendations to shareholders on the appointment and/or removal of the external auditor. Audit partner rotations will be enforced in accordance with all relevant guidelines. |
|--|-----|--|
| y should, before it approves the its for a financial period, receive a declaration that the financial been properly maintained and ints comply with the appropriate d give a true and fair view of the formance of the entity and that ed on the basis of a sound system internal control which is operating | YES | The Board receives such a declaration for the financial statements of the Company from the CEO and Finance Director for each relevant financial period. |
| sclose its process to verify the orporate report it releases to the ed or reviewed by an external | YES | The Board and relevant Senior Management review any periodic corporate report that is released to the market that has not been audited or reviewed by an external auditor. |
| nd balanced disclosure | | |
| | YES | The Company's Corporate Governance Plan details the Company's Continuous Disclosure policy. |
| | | |



| RECOMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| A listed entity should have and disclose a written policy for complying with its continuous disclosure obligations under listing rule 3.1. | | The Corporate Governance Plan, which incorporates the Continuous Disclosure policy, is available on the Company's website. |
| Recommendation 5.2 A listed entity should ensure that its board receives copies of all material market announcements promptly after they have been made. | YES | All members of the Board receive material market announcements before they have been made and are advised of the announcements pending release and a list of prior market announcements is included in Board Meeting papers. |
| Recommendation 5.3 A listed entity that gives a new and substantive investor or analyst presentation should release a copy of the presentation materials on the ASX Market Announcements Platform ahead of the presentation. | YES | All substantive investor or analyst presentations are released on the ASX Markets Announcement Platform ahead of such presentations. |
| Principle 6: Respect the rights of security holders | | |
| Recommendation 6.1 A listed entity should provide information about itself and its governance to investors via its website. | YES | Information about the Company and its governance is available in the Corporate Governance Plan which can be found on the Company's website. |
| Recommendation 6.2 A listed entity should have an investor relations program that facilitates effective two-way communication with investors. | YES | The Company has adopted a Shareholder Communications Strategy which aims to promote and facilitate effective two-way communication with investors. The Strategy outlines a range of ways in which information is communicated to shareholders and is available on the Company's website as part of the Company's Corporate Governance Plan. |
| Recommendation 6.3 A listed entity should disclose how it facilitates and encourages participation at meetings of security holders. | YES | Shareholders are encouraged to participate at all general meetings and AGMs of the Company. As noted in each Notice of Meeting of Shareholders, Shareholders are welcomed to submit questions ahead of the meeting to the Company Secretary or otherwise ask questions and participate at the meetings. |



| RECOMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| Recommendation 6.4 A listed entity should ensure that all substantive resolutions at a meeting of security holders are decided by a poll rather than by a show of hands. | YES | All substantive resolutions at securityholder meetings will be decided by a poll rather than a show of hands. |
| Recommendation 6.5 A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically. | YES | The Shareholder Communication Strategy provides that security holders can register with the Company to receive email notifications when an announcement is made by the Company to the ASX, including the release of the Annual Report, half yearly reports and quarterly reports. Links are made available to the Company's website on which all information provided to the ASX is immediately posted. Shareholder queries should be referred to the Company Secretary in the first instance. |
| Principle 7: Recognise and manage risk | | |
| Recommendation 7.1 The Board of a listed entity should: (a) have a committee or committees to oversee risk, each of which: (i) (i) has at least three members, a majority of whom are independent Directors; and (ii) is chaired by an independent Director, and disclose: (iii) the charter of the committee; (iv) (iv) the members of the committee; and | YES | The Board considers that, given the current size of the Board, efficienies or other benefits would not be gained by establishing or maintaining a separate Audit and Risk Committee and until such time a Committee is formed, in the absence of a Audit and Risk Committee, the full Board performs the duties and responsibilites of the Audit and Risk Committee in accordance with the Committee Charter. The Board as a whole sets OpenLearning's risk appetite and Risk Management Policy. A copy of the Risk Management Policy is available on the Company's website. The purpose of the policy is to: provide a framework for identifying, assessing, monitoring and managing risk; and |



accountabilities

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The management team is responsible for internal compliance and

participants in the risk management system.

• communicate the roles and

| | RECOMMENDATIONS (4 TH EDITION) |
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| | (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the process it employs for overseeing the entity's risk management framework. |
| | |
| | Recommendation 7.2 |
| | The Board or a committee of the Board should: |
| 0 | (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound and that the entity is operating with due regard to the risk appetite set by the Board; and |
| | (b) disclose in relation to each reporting period, whether such a review has taken place. |
| | Recommendation 7.3 |
| | A listed entity should disclose: |
| | (a) if it has an internal audit function, how the function is structured and what role it performs; or |
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| | ACN 635 890 390 • Phone: +6 Address: The Cooperage, Level 2, Sui |
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| es of the members at those or a risk committee or committees ve, disclose that fact and the for overseeing the entity's risk ework. | | internal controls to enable risk to be assessed and managed in accordance with OpenLearning's Risk Management Policy. The Board is responsible for supervising management's framework of control and accountability systems. Management is required to report to the Board on the efficiency and effectiveness of risk management, by benchmarking the Company's performance against industry standards on an annual basis. A copy of the Company's Audit and Risk Committee Charter, which is part of the Company's Corporate Governance Plan, and the Risk Management Policy are available on the Company's website. | | | |
|--|-----|--|--|--|--|
| f the Board should: isk management framework at isfy itself that it continues to be e entity is operating with due opetite set by the Board; and n to each reporting period, ew has taken place. | NO | (a) The Board and Management review the Company's risk management framework to satisfy itself that it continues to be sound and that the Company is operating with due regard to the risk appetite set by the Board. (b) The Company's Risk Management framework was not formally reviewed during the period. | | | |
| e: udit function, how the function at role it performs; or | YES | Due to the size and nature of the existing Board and the magnitude of the Company's operations, the Company does not currently have an internal audit function. | | | |
| OpenLearning Limited (ASX: OLL)14ACN 635 890 390 • Phone: +61 2 8294 9686 • Web: www.openlearning.com14Address: The Cooperage, Level 2, Suite 9, 56 Bowman Street, Pyrmont, NSW 2009 Australia14 | | | | | |



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| (b) | if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its governance, risk management and internal control processes. | | The Audit and Risk Comm Risk Committee to monito an internal audit function and objectivity of any int place. As the Company Committee, the Board is re and Risk Charter. |
| A listed exposu | mendation 7.4 entity should disclose whether it has any material re to environmental or social risks and, if it does, how ages or intends to manage those risks. | YES | The Company does not environmental or social r Prospectus dated 12 Nov and where possible mitigo Risk Committee Charter. |
| | | | All new material risks to sustainability risks will be ar with the requirements of t |
| Principl | e 8: Remunerate fairly and responsibly | | |
| | mendation 8.1 ard of a listed entity should: have a remuneration committee which: (i) has at least three members, a majority of whom are independent Directors; and (ii) is chaired by an independent Director, and disclose: | YES | The Board considers that efficienies or other benefit or maintainging a sepa Committee anduntil such absence of a Remunerati Board performs the duties and Nomination Committe Charter. |
| | (iii) the charter of the committee;(iv) the members of the committee; and | | A copy of the Compan which is part of the Com |

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| es not have an internal audit function, that not the processes it employs for evaluating pontinually improving the effectiveness of its ance, risk management and internal processes. | | The Audit and Risk Committee Charter provides for the Audit and Risk Committee to monitor and periodically review the need for an internal audit function, as well as assessing the performance and objectivity of any internal audit procedures that may be in place. As the Company does not have an Audit and Risk Committee, the Board is responsible for compliance with the Audit and Risk Charter. |
| on 7.4 hould disclose whether it has any material rironmental or social risks and, if it does, how ntends to manage those risks. | YES | The Company does not have any current material exposure to environmental or social risks, other than those disclosed in the Prospectus dated 12 November 2019. Any risks will be managed, and where possible mitigated, in accordance with the Audit and Risk Committee Charter. All new material risks to economic, environmental and social sustainability risks will be announced to the market, in accordance with the requirements of the ASX Listing Rules and otherwise. |
| unerate fairly and responsibly | | |
| on 8.1 isted entity should: remuneration committee which: has at least three members, a majority of whom are independent Directors; and is chaired by an independent Director, close: | YES | The Board considers that, given the current size of the Board, efficienies or other benefits would not be gained by establishing or maintainging a separate Remuneration and Nomination Committee anduntil such time a Committee is formed, in the absence of a Remuneration and Nomination Committee, the full Board performs the duties and responsibilites of the Remuneration and Nomination Committee in accordance with the Committee Charter. |
| the charter of the committee; the members of the committee; and | | A copy of the Company's Remuneration Committee Charter, which is part of the Company's Corporate Governance Plan, is available on the Company's website. |



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| (b) | (v) as at the end of number of the throughout the attendances meetings; or if it does not have of disclose that fact and setting the level and of for Directors and setting | imes the e period of the a remune the proc compositi or exect |
| | that such remunerati excessive. | on is ap |
| Recon | mendation 8.2 | |
| practio Directo | entity should separatel ces regarding the remun ors and the remuneration enior executives. | eration c |
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| as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or es not have a remuneration committee, that fact and the processes it employs for he level and composition of remuneration ctors and senior executives and ensuring ch remuneration is appropriate and not | | |
| e. | | |
| on 8.2 ould separately disclose its policies and ling the remuneration of non-executive e remuneration of executive Directors and cutives. | YES | The Company's Corporate Governance Plan requires the Board to disclose its policies and practices regarding the remuneration of Directors and senior executives. The remuneration of any Director will be decided by the Board, without the affected Director participating in that decision- making process. In addition, subject to any necessary Shareholder approval, a Director may be paid fees or other amounts as the Directors determine where a Director performs special duties or otherwise performs services outside the scope of the ordinary duties of a Director (e.g. non-cash performance incentives such as Options). Directors are also entitled to be paid reasonable travel and other expenses incurred by them in the course of the performance of their duties as Directors. |



| | COMPLY | EXPLANATION |
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| | | The Board reviews and approves the Company's Nomination and Remuneration policy in order to ensure that the Company is able to attract and retain executives and Directors who will create value for Shareholders, having regard to the amount considered to be commensurate for an entity of the Company's size and level of activity as well as the relevant Directors' time, commitment and responsibility. |
| Recommendation 8.3 A listed entity which has an equity-based remuneration scheme should: | n Yes | The Company does have an equity-based remuneration scheme. A summary of the scheme rules can be found affixed to the Notice of Meeting dated 26 April 2023. |
| (a) have a policy on whether participants a permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and | er h | The use of derivatives or other hedging arrangements for unvested securities of the Company or vested securities of the Company which are subject to escrow arrangements is prohibited. |
| (b) disclose that policy or a summary of it. | | |
| Recommendation 9.1 A listed entity with a director who does not speak the language in which board or security holder meetings are held or key corporate documents are written should disclose the processes it has in place to ensure the director understands and can contribute to the discussions at those meetings and understands and can discharge their obligations in relation to those documents. | | Not Applicable |
| Recommendation 9.2 A listed entity established outside Australia should ensure that meetings of security holders are held at a reasonable place and time. | ; | Not Applicable |



| | RECOMMENDATIONS (4 TH EDITION) | COMPLY | EXPLANATION |
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| | Recommendation 9.3 | | Not Applicable |
|) | A listed entity established outside Australia, and an externally managed listed entity that has an AGM, should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit. | | |