Appendix 4G

Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity			
Toys"R"Us ANZ Limited			
ABN/ARBN 063 886 199	Financial year ended: 31 July 2023		
Our corporate governance statement ¹ for	the period above can be found at:2		
☐ These pages of our annual re	eport:		
✓ This URL on our website:	https://corporate.funtastic.com.au/investors/corporate-governance		
The Corporate Governance Statement is accurate and up to date as at 18 October 2023 and has been approved by the board.			
The annexure includes a key to where our corporate governance disclosures can be located. ³			
Date: 31 October 2023			
Name of authorised officer authorising lodgement:			

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of Listing Rule 4.10.3.

Under Listing Rule 4.7.3, an entity must also lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. The Appendix 4G serves a dual purpose. It acts as a key designed to assist readers to locate the governance disclosures made by a listed entity under Listing Rule 4.10.3 and under the ASX Corporate Governance Council's recommendations. It also acts as a verification tool for listed entities to confirm that they have met the disclosure requirements of Listing Rule 4.10.3

The Appendix 4G is not a substitute for, and is not to be confused with, the entity's corporate governance statement. They serve different purposes and an entity must produce each of them separately.

See notes 4 and 5 below for further instructions on how to complete this form.

Kim Clark

¹ "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

² Tick whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where your corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

³ Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "OR" at the end of the selection and you delete the other options, you can also, if you wish, delete the "OR" at the end of the selection.

ANNEXURE - KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corpo	rate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation in <u>full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are: ⁵
PRINC	CIPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND O	VERSIGHT	
1.1	A listed entity should have and disclose a board charter setting out:	✓ and we have disclosed a copy of our board charter at:	□ set out in our Corporate Governance Statement <u>OR</u>
	(a) the respective roles and responsibilities of its board and management; and	https://corporate.funtastic.com.au/investors/corporate-governance/	we are an externally managed entity and this recommendation is therefore not applicable
	(b) those matters expressly reserved to the board and those delegated to management.		
1.2	A listed entity should: undertake appropriate checks before appointing a director or senior executive or putting someone forward for election as a director; and provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.	√	□ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	✓	□ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	✓	set out in our Corporate Governance Statement OR we are an externally managed entity and this recommendation is therefore not applicable

⁴ Tick the box in this column only if you have followed the relevant recommendation in full for the whole of the period above. Where the recommendation has a disclosure obligation attached, you must insert the location where that disclosure has been made, where indicated by the line with "insert location" underneath. If the disclosure in question has been made in your corporate governance statement, you need only insert "our corporate governance statement". If the disclosure has been made in your annual report, you should insert the page number(s) of your annual report (eg "pages 10-12 of our annual report"). If the disclosure has been made on your website, you should insert the URL of the web page where the disclosure has been made or can be accessed (eg "www.entityname.com.au/corporate governance/charters/").

⁵ If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

Co	porate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
1.5	A listed entity should:	✓	□ set out in our Corporate Governance Statement <u>OR</u>
5	 (a) have and disclose a diversity policy; (b) through its board or a committee of the board set measurable objectives for achieving gender diversity in the composition of its board, senior executives and workforce generally; and 	and we have disclosed a copy of our diversity policy at: https://corporate.funtastic.com.au/investors/corporate-governance/	we are an externally managed entity and this recommendation is therefore not applicable
	(c) disclose in relation to each reporting period: (1) the measurable objectives set for that period to achieve gender diversity; (2) the entity's progress towards achieving those objectives; and	[insert location] and we have disclosed the information referred to in paragraph (c) at:	
	 (3) either: (A) the respective proportions of men and women on the board, in senior executive positions and across the whole workforce (including how the entity has defined "senior executive" for these purposes); or (B) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act. 	https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location] and if we were included in the S&P / ASX 300 Index at the commencement of the reporting period our measurable objective for achieving gender diversity in the composition of its board of not less than 30% of its directors of each gender within a specified period.	
	If the entity was in the S&P / ASX 300 Index at the commencement of the reporting period, the measurable objective for achieving gender diversity in the composition of its board should be to have not less than 30% of its directors of each gender within a specified period.		

Corporate Governance Council recommendation	Where a box below is ticked, 4 we have followed the recommendation in full for the whole of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period.	and we have disclosed the evaluation process referred to in paragraph (a) at: https://corporate.funtastic.com.au/investors/corporate-governance/	□ set out in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
	[insert location] and whether a performance evaluation was undertaken for the reporting period in accordance with that process at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	
A listed entity should: (a) have and disclose a process for evaluating the performance of its senior executives at least once every reporting period; and (b) disclose for each reporting period whether a performance evaluation has been undertaken in accordance with that process during or in respect of that period.	and we have disclosed the evaluation process referred to in paragraph (a) at: https://corporate.funtastic.com.au/investors/corporate-governance/	 ✓ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
	[insert location] and whether a performance evaluation was undertaken for the reporting period in accordance with that process at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	

		Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
	PRINCIPLE 2 - STRUCTURE THE BOARD TO BE EFFECTIVE AND ADD VA	ALUE	
	 (a) have a nomination committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. 	[If the entity complies with paragraph (a):] and we have disclosed a copy of the charter of the committee at: and the information referred to in paragraphs (4) and (5) in the Annual Report. [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively at: [insert location]	set out in our Corporate Governance Statement and we have disclosed a copy of the charter of the committee at https://corporate.funtastic.com.au/investors/corporate-governance/ OR we are an externally managed entity and this recommendation is therefore not applicable
)	looking to achieve in its membership.	and we have disclosed our board skills matrix at: https://corporate.funtastic.com.au/investors/corporate-governance/	 □ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation in full for the whole of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
 A listed entity should disclose: (a) the names of the directors considered by the board to be independent directors; (b) if a director has an interest, position, affiliation or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position or relationship in question and an explanation of why the board is of that opinion; and (c) the length of service of each director. 	and we have disclosed the names of the directors considered by the board to be independent directors at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location] and, where applicable, the information referred to in paragraph (b) at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location] and the length of service of each director at: Within the Annual Report [insert location]	set out in our Corporate Governance Statement
A majority of the board of a listed entity should be independent directors.	✓	□ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
2.5 The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	✓	set out in our Corporate Governance Statement OR we are an externally managed entity and this recommendation is therefore not applicable
A listed entity should have a program for inducting new directors and for periodically reviewing whether there is a need for existing directors to undertake professional development to maintain the skills and knowledge needed to perform their role as directors effectively.	✓	set out in our Corporate Governance Statement OR we are an externally managed entity and this recommendation is therefore not applicable

Corpor	ate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
PRINCI	PLE 3 – INSTIL A CULTURE OF ACTING LAWFULLY, ETHICALL	Y AND RESPONSIBLY	
3.1	A listed entity should articulate and disclose its values.	and we have disclosed our values at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement
3.2	A listed entity should: (a) have and disclose a code of conduct for its directors, senior executives and employees; and (b) ensure that the board or a committee of the board is informed of any material breaches of that code by a director or senior executive; and (2) any other material breaches of that code that call into question the culture of the organisation.	and we have disclosed our code of conduct at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	set out in our Corporate Governance Statement
3.3	A listed entity should: (a) have and disclose a whistleblower policy; and (b) ensure that the board or a committee of the board is informed of any material incidents reported under that policy.	and we have disclosed our whistleblower policy at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement
3.4	A listed entity should: (a) have and disclose an anti-bribery and corruption policy; and (b) ensure that the board or committee of the board is informed of any material breaches of that policy.	and we have disclosed our anti-bribery and corruption policy at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement

Corpor	ate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
PRINCI	PLE 4 – SAFEGUARD THE INTEGRITY OF CORPORATE REPORT	S	
4.1	The board of a listed entity should: (a) have an audit committee which: (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and (2) is chaired by an independent director, who is not the chair of the board, and disclose: (3) the charter of the committee; (4) the relevant qualifications and experience of the members of the committee; and (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit	[If the entity complies with paragraph (a):] and we have disclosed a copy of the charter of the committee at: [insert location] and the information referred to in paragraphs (4) and (5) in the Annual Report [insert location] [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner at: [insert location]	set out in our Corporate Governance Statement and we have disclosed a copy of the charter of the committee at: https://corporate.funtastic.com.au/investors/corporate-governance/
4.2	engagement partner. The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	✓	set out in our Corporate Governance Statement
4.3	A listed entity should disclose its process to verify the integrity of any periodic corporate report it releases to the market that is not audited or reviewed by an external auditor.	✓	□ set out in our Corporate Governance Statement

Corpor	rate Governance Council recommendation	Where a box below is ticked, 4 we have followed the recommendation in full for the whole of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
PRINC	IPLE 5 – MAKE TIMELY AND BALANCED DISCLOSURE		
5.1	A listed entity should have and disclose a written policy for complying with its continuous disclosure obligations under listing rule 3.1.	and we have disclosed our continuous disclosure compliance policy at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement
5.2	A listed entity should ensure that its board receives copies of all material market announcements promptly after they have been made.	✓	□ set out in our Corporate Governance Statement
5.3	A listed entity that gives a new and substantive investor or analyst presentation should release a copy of the presentation materials on the ASX Market Announcements Platform ahead of the presentation.	✓	□ set out in our Corporate Governance Statement
PRINC	IPLE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS		
6.1	A listed entity should provide information about itself and its governance to investors via its website.	and we have disclosed information about us and our governance on our website at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	set out in our Corporate Governance Statement
6.2	A listed entity should have an investor relations program that facilitates effective two-way communication with investors.	✓	□ set out in our Corporate Governance Statement
6.3	A listed entity should disclose how it facilitates and encourages participation at meetings of security holders.	and we have disclosed how we facilitate and encourage participation at meetings of security holders at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement

Corpoi	rate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation <u>in full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
6.4	A listed entity should ensure that all substantive resolutions at a meeting of security holders are decided by a poll rather than by a show of hands.	✓	□ set out in our Corporate Governance Statement
6.5	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	✓	□ set out in our Corporate Governance Statement
PRINC	IPLE 7 – RECOGNISE AND MANAGE RISK		
7.1	The board of a listed entity should: (a) have a committee or committees to oversee risk, each of which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	[If the entity complies with paragraph (a):] and we have disclosed a copy of the charter of the committee at: https://corporate.funtastic.com.au/investors/corporate- governance/ [insert location] and the information referred to in paragraphs (4) and (5) in the Annual Report [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework at:	✓ set out in our Corporate Governance Statement
7.2	The board or a committee of the board should: (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound and that the entity is operating with due regard to the risk appetite set by the board; and (b) disclose, in relation to each reporting period, whether such a review has taken place.	and we have disclosed whether a review of the entity's risk management framework was undertaken during the reporting period at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	□ set out in our Corporate Governance Statement

Corporate	e Governance Council recommendation	Where a box below is ticked, 4 we have followed the recommendation in full for the whole of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
7.3	A listed entity should disclose: (a) if it has an internal audit function, how the function is structured and what role it performs; or (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its governance, risk management and internal control processes.	[If the entity complies with paragraph (a):] and we have disclosed how our internal audit function is structured and what role it performs at: [insert location] [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	set out in our Corporate Governance Statement
7.4	A listed entity should disclose whether it has any material exposure to environmental or social risks and, if it does, how it manages or intends to manage those risks.	and we have disclosed whether we have any material exposure to environmental and social risks at: https://corporate.funtastic.com.au/investors/corporate-governance/	set out in our Corporate Governance Statement

Corpor	ate Governance Council recommendation	Where a box below is ticked, ⁴ we have followed the recommendation in <u>full</u> for the <u>whole</u> of the period above. We have disclosed this in our Corporate Governance Statement:	Where a box below is ticked, we have NOT followed the recommendation in full for the whole of the period above. Our reasons for not doing so are:5
PRINCI	PLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY		
8.1	The board of a listed entity should: (a) have a remuneration committee which: (1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	[If the entity complies with paragraph (a):] and we have disclosed a copy of the charter of the committee at: [insert location] and the information referred to in paragraphs (4) and (5) in the Annual Report [insert location] [If the entity complies with paragraph (b):] and we have disclosed the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive: [insert location]	✓ set out in our Corporate Governance Statement and we have disclosed a copy of the charter of the committee at: https://corporate.funtastic.com.au/investors/corporate-governance/ OR we are an externally managed entity and this recommendation is therefore not applicable
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	and we have disclosed separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives at: Within the Annual Report [insert location]	□ set out in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable
8.3	A listed entity which has an equity-based remuneration scheme should: (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and (b) disclose that policy or a summary of it.	and we have disclosed our policy on this issue or a summary of it at: https://corporate.funtastic.com.au/investors/corporate-governance/ [insert location]	 □ set out in our Corporate Governance Statement <u>OR</u> □ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable



TOYS"R"US ANZ LIMITED ACN 063 886 199 (Company)

CORPORATE GOVERNANCE STATEMENT

This Corporate Governance Statement is current as of 18 October 2023 and has been approved by the Board of the Company on that date.

This Corporate Governance Statement discloses the extent to which the Company follows the recommendations set by the ASX Corporate Governance Council in its publication Corporate Governance Principles and Recommendations (**Recommendations**). The Recommendations are not mandatory, however the Recommendations that are not being followed have been identified and reasons provided for not following them, along with alternative governance practices (if any) the Company intends to adopt in lieu of the recommendation.

The Company has adopted a Corporate Governance Plan which provides the written terms of reference for the Company's corporate governance duties.

Due to the current size and nature of the existing Board and the magnitude of the Company's operations, the Board does not consider that the Company will gain any benefit from individual Board committees other than an Audit and Risk Committee and Remuneration and Nomination Committee and that its resources are better utilised in other areas in support of the Company.

The Company's Corporate Governance Charters, Policies & Procedures are available on the Company's website at https://corporate.funtastic.com.au/investors/corporate-governance/

RECOMMENDATIONS (4th EDITION)	COMPLY	EXPLANATION
Principle 1: Lay solid foundations for management and over	sight	
Recommendation 1.1 A listed entity should have and disclose a charter which sets out: (a) the respective roles and responsibilities of the Board, the Chair and management: and	YES	The Company has adopted a Board Charter that sets out the specific roles and responsibilities of the Board, the Chair and management and includes a description of those matters expressly reserved to the Board and those delegated to management.
(b) those matters expressly reserved to the Board and those delegated to management.		

RECOMMENDATIONS (4th EDITION	ON)	COMPLY	EXPLANATION
			The Board Charter sets out the role and specific responsibilities of the Board, requirements as to the Board's composition, the roles and responsibilities of individual Directors, the Chairman and CEO, as well as the roles and responsibilities of Executive Directors, Non-Executive Directors and management, details of the Board's relationship with management, details of the Board's performance review, and details of the Directors' right to seek independent advice. A copy of the Company's Board Charter is available on the Company's website.
as a Director; and (b) provide security holders wit	e or putting someone forward h all material information in its ecision on whether or not to	YES	Prior to the appointment of a Director the Company ensures that appropriate checks are undertaken including a review of qualifications, capabilities, ability to serve, conflicts of interest and other relevant factors. The Company has processes in place to ensure that appropriate checks are undertaken prior to the appointment of a senior executive. All material information relevant to a decision on whether or not to elect or re-elect a Director will be provided to security holders in the Notice of Meeting containing the resolution to elect or re-elect a Director.
Recommendation 1.3 A listed entity should have a value of the price o		YES	All Directors and senior executives have a written agreement in place with the Company.
Recommendation 1.4 The Company Secretary of accountable directly to the Bomatters to do with the property	pard, through the Chair, on all	YES	The Company Secretary is accountable directly to the Board, through the Chair, on all matters to do with the proper functioning of the Board.

2

Recommendation 1.5

A listed entity should:

- (a) Have and disclose a diversity policy;
- (b) Through its board or a committee of the board set measurable objectives for achieving gender diversity in the composition of its board, senior executives and workforce generally; and
- (c) disclose in relation to each reporting period:
 - (i) the measurable objectives set for that prior to achieve gender diversity;
 - (ii) the entity's progress towards achieving those objectives; and
- (c) either:
 - the respective proportions of men and women on the Board, in senior executive positions and across the whole workforce (including how the entity has defined "senior executive" for these purposes); or
 - (ii) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in the Workplace Gender Equality Act.
 - (iii) If the entity was in the S & P/ASX300 Index at the commencement of the reporting period, the measurable objective for achieving gender diversity in the composition of its board should be to have not less than 30% of its directors of each gender within a specified period.

YES

- a) The Company has adopted a <u>Diversity Policy</u> which provides a framework for the Company to establish and achieve measurable diversity objectives, including in respect of gender diversity. The Diversity Policy allows the Board to set measurable gender diversity objectives and to assess annually both the objectives if any have been set and the Company's progress in achieving them.
- b) The Company is committed to the right to diversity, equality, respect and inclusion and recognizes the value of attracting and retaining Personnel with diverse backgrounds, knowledge, life and work experiences and abilities. The Company values diversity and equality and recognises the benefits it can bring to the organisation's ability to achieve its goals. Accordingly, the company has developed a Diversity Policy.
- c) The Company is an equal opportunity employer and makes its recruitment decisions based on the best person for the role with no discrimination on the grounds of gender or any other factor. The company is committed to be a business which is an appealing and rewarding place to work for all employees.
- d) The Company has elected not to establish targets regarding gender mix within its workforce on the grounds that, as a small business, such targets could place unreasonable restrictions on the company's ability to operate effectively.
- e) the respective proportions of women on the Board, in senior executive positions and across the whole organisation as at 31 August 2023 are set out in the following table:

	-	Proportion of men (%)
Whole organization (inc. Board)	33%	67%

		Senior Management – C Level Board	25%	75%
Recommendation 1.6 A listed entity should: (a) have and disclose a process for periodically evaluating the performance of the Board, its committees and individual Directors; and (b) disclose for each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that period.	YES	the Board, its coannual basis. This Committee chart website. (b) This process was r	ommittees and inc s process is gover ers, which are avai	ring the performance of dividual Directors on an ned by the Board and lable on the Company's ring the reporting period tegic matters.
Recommendation 1.7 A listed entity should: (a) have and disclose a process for evaluating the performance of its senior executives at least once every reporting period; and (b) disclose for each reporting period, whether a performance evaluation was undertaken in accordance with that process in respect of that period.	YES	performance of the C basis. The Chair on both the CEO's performance are set an aligned Company's requirement CEO's performance with Company's Board Committee Charter website. The performance of CEO through formal	company's senior e ehalf of the Board, ce at least on an o to the overall b ents of the position vas undertaken dur d Charter and Rem are both availab senior manageme performance revi	ible for evaluating the executives on an annual, undertakes a review of annual basis. Objectives business goals and the m. An evaluation of the ring the year. Support of the Company's ent is evaluated by the ews undertaken on an nance of each Senior

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Manager is reviewed against goals set in the previous year and new objectives are established for the following financial year.

A formal performance evaluation of other senior management was not undertaken in the reporting period however the Directors have been working closely with management in conjunction with the business strategic deliverables.

Principle 2: Structure the Board to add value

Recommendation 2.1

The Board of a listed entity should:

- (a) have a nomination committee which:
 - (i) has at least three members, a majority of whom are independent Directors; and
 - (ii) is chaired by an independent Director,

and disclose:

- (iii) the charter of the committee:
- (iv) the members of the committee; and
- (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address Board succession issues and to ensure that the Board has the appropriate balance of skills, knowledge, experience, independence and diversity of the entity to enable it to discharge its duties and responsibilities effectively.

YES

The Company has a Remuneration & Nomination Committee which during the 2023 financial year had primarily three members comprising, Silvio Salom (Chair) (from 11 November 2022), Kevin Moore and John Tripodi, all of whom are independent Directors.

Mrs Nicki Anderson was a member of the Committee until her resignation effective 31 August 2022. In the interim period between Mrs Anderson's resignation and Mr Salom's appointment, the committee was chaired by Mr Moore.

The Remuneration & Nomination Committee Charter is available on the Company's website.

The Company's Annual Report contains details of the number of meetings held by the Committee during the reporting period and the attendance of members.

Recommendation 2.2 A listed entity should have an setting out the mix of skills and currently has or is looking to compare the commendation 2.2	•	YES	The Company has a Board skills matrix setting out the mix of skills and diversity that the Board currently has or is looking to achieve in its membership. This skills matrix can be found on the Company's website.
Corporate Governance P Recommendation (4 th Edi opinion that it does not co of the Director, the nature	s considered by the Board to; it, position, affiliation or escribed in Box 2.3 of the ASX rinciples and tion), but the Board is of the empromise the independence of the interest, position, or and an explanation of why the	YES	 (a) In accordance with the definition of independence in Box 2.3, and the materiality thresholds set, the persons holding directorships during the year were considered as follows: Mr Kevin Andrew Moore has been an independent Director since his appointment on 26 November 2020. Mr Giovanni Antionio Tripodi has been an independent Director since his appointment on 25 October 2018. Mr Louis John Mittoni was not classed as an independent director due to his executive position within the Company. Ms Penny Cox, whose appointment took effect on 24 August 2023, is not classed as an independent director due to her executive position within the Company. Mr Silvio Salom has been an independent Director since his appointment on 11 November 2022. (b) The Company's Annual Report discloses the length of service of each Director, as at the end of each financial year.
Recommendation 2.4 A majority of the Board of a lindependent Directors.	sted entity should be	YES	The Board comprises of a total of 4 directors, of whom 3 are considered to be independent.
Recommendation 2.5 The Chair of the Board of a lis independent Director and, in same person as the CEO of the control of the	particular, should not be the	NO	Mr Kevin Andrew Moore, independent Non-Executive Director, was appointed as Chair effective from 26 November 2020. Mr Moore took on a role as Executive Chair during the period whilst the Company finalized the appointment of a new CEO.
Recommendation 2.6 A listed entity should have a properties of the Directors and periodically revolved for existing Directors to 13990-03/1360828.2	iewing whether there is a	YES	In accordance with the Company's Remuneration & Nomination Committee Charter, the Remuneration & Nomination Committee (or, in its absence, the Board) is responsible for the approval and review of induction and continuing professional development

development maintain the skills and knowledge needed to perform their role as a Director effectively.		programs and procedures for Directors to ensure that they can effectively discharge their responsibilities.
Principle 3: Act ethically and responsibly		
Recommendation 3.1 A listed entity should articulate and disclose its values.	YES	The Company has a Statement of Values which articulates its values. This statement is published on the Company's <u>website</u> .
Recommendation 3.2 A listed entity should: (a) have and disclose a code of conduct for its Directors, senior executives and employees; (b) ensure that the board of a committee of the board is informed of any material breaches of that code by a director or senior executive; and (c) any other material breaches of that code that call into question the culture of the organisation.	YES	The Company's Corporate Code of Conduct applies to the Company's Directors, senior executives and employees. The Company has processes in place to ensure that material breaches of the Code of Conduct are reported to the Audit and Risk Committee and Board. The Company's Corporate Code of Conduct is available on the Company's website.
Recommendation 3.3 A listed entity should: (a) Have and disclose a whistleblower policy; and (b) Ensure that the board or a committee of the board is informed of any material incidents reported under that policy.	YES	The Company's Corporate Code of Conduct sets out a Whistleblower procedure, which is available on the Company's website. The Company has procedures in place to ensure that, in accordance with the Whistleblower Policy, the Board is informed of any material incidents reported under the policy.
Recommendation 3.4 A listed entity should: (a) Have and disclose an anti-bribery and corruption policy; and (b) Ensure that the board or a committee of the board is informed of any material breaches of that policy.	YES	The Company has an Anti-bribery and Corruption Policy. A copy of the policy is available on the Company's website. The Company has procedures in place to ensure that, in accordance with the Anti-bribery and Corruption Policy, the Board is informed of any material breaches under the policy.
Principle 4: Safeguard integrity in financial reporting		
Recommendation 4.1		The Company has an Audit & Risk Committee that comprised

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TI		YES	primarily of three members during the period all of whom are
	rd of a listed entity should:	TLS	independent non-executive Directors.
(i) (ii) and (iii) (iv) (v) (b) if it d fact verificate report and	has at least three members, all of whom are non-executive Directors and a majority of whom are independent Directors; and is chaired by an independent Director, who is not the Chair of the Board, disclose: the charter of the committee; the relevant qualifications and experience of the members of the committee; and in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or loes not have an audit committee, disclose that and the processes it employs that independently y and safeguard the integrity of its corporate orting, including the processes for the appointment removal of the external auditor and the rotation of audit engagement partner.		Mr. John Tripodi, a non-executive and independent Director was a member of the committee for the period and was appointed as Chair with effect from 25 March 2019. Mr. Kevin Moore, an independent non-executive Director was appointed as a member of the Committee effective from 26 March 2021. Mr Silvo Salom, an independent non-executive Director was appointed as a member of the Committee effective from 11 November 2022. Ms Nicki Anderson, an independent non-executive Director was a member of the committee for the period until her resignation on 31 August 2022. The Audit & Risk Committee Charter is available on the Company's website. The relevant qualifications and experience of the members of the committee and the number of times the committee met throughout the period and the individual attendances of the members at those meetings is disclosed in the Company's Annual Report.
The Boa entity's f from its of records that the accoun financia the opin	rd of a listed entity should, before it approves the financial statements for a financial period, receive CEO and CFO a declaration that the financial of the entity have been properly maintained and financial statements comply with the appropriate ting standards and give a true and fair view of the ill position and performance of the entity and that hion has been formed on the basis of a sound system anagement and internal control which is operating	YES	The Company's Audit & Risk Committee Charter requires the Committee to review and make a recommendation to the Board to approve the Company's annual and half-yearly financial reports. Prior to the Board approving the half yearly and annual financial statements, the Company obtains a declaration from the CEO and CFO on these terms.

effectively.		
Recommendation 4.3 A listed entity should disclose its process to verify the integrity of any periodic corporate report it releases to the market that is not audited or reviewed by an external auditor.	YES	The Company has implemented a process whereby all period corporate reports that are not subject to external audit process are prepared and reviewed initially by the management tea with the Audit and Risk Committee then undertaking a secondary review of the reporting and content prior to submission to the Board for approval.
Principle 5: Make timely and balanced disclosure		
Recommendation 5.1 A listed entity should have and disclose a written policy for complying with its continuous disclosure obligations under the Listing Rules under listing rule 3.1.	YES	The Continuous Disclosure Policy provides details of Company's disclosure requirements as required by the ASX Lis Rules and other relevant legislation. The Continuous Disclosure Policy is available on the Companwebsite.
Recommendation 5.2 A listed entity should ensure that its board receives copies of all material market announcements promptly after they have been made.	YES	The Company has processes in place to ensure that its board receives copies of all material market announcements promafter they have been made.
Recommendation 5.3 A listed entity that gives a new and substantive investor or analyst presentation should release a copy of the presentation materials on the ASX Market Announcements Platform ahead of the presentation.	YES	The Company ensures that all presentation materials given to new and substantive investors or analysts are released on the ASX Market Announcements Platform ahead of the presentation
Principle 6: Respect the rights of security holders		
Recommendation 6.1 A listed entity should provide information about itself and its governance to investors via its website.	YES	Information about the Company and its governance is available in the Corporate Governance Charters, Policies and Procedu which can be found on the Company's website.
Recommendation 6.2 A listed entity should have an investor relations program that facilitate effective two-way communication with	YES	The Company has adopted a Communications Policy waims to promote and facilitate effective two-communication with investors. The Policy outlines a range ways in which information is communicated to shareholders

investors.		is available on the Company's <u>website</u> .		
Recommendation 6.3 A listed entity should disclose how it facilitates and encourages participation at meetings of security holders.	YES	Shareholders are encouraged to participate at all general meetings and AGMs of the Company. The Board encourages shareholders to attend the AGM or to vote directly or by proxy if they are unable to attend. Shareholders are also invited to submit questions prior to the AGM, which may be addressed by the Chair or CEO in their addresses.		
Recommendation 6.4 A listed entity should ensure that all substantive resolutions at a meeting of security holders are decided by a poll rather than by a show of hands.	YES	The Company ensures that all substantive resolutions at a meeting of security holders are decided by a poll rather than a show of hands as was the case at the Annual General Meeting conducted by the Company on 7 December 2022.		
Recommendation 6.5 A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	YES	The Communications Policy provides that security holders can register with the Company to receive communications including the Annual Report and General Meeting Notices. Links are made available to the Company's website on which all information provided to the ASX is immediately posted.		
		Shareholders are encouraged to receive communications from and send communications to the Company and its share registrar electronically.		
Principle 7: Recognise and manage risk				
Recommendation 7.1		The Company has an Audit & Risk Committee that comprised		
The Board of a listed entity should:	YES	primarily of three members during the period all of whom are independent non-executive Directors.		
(a) have a committee or committees to oversee risk, each				
of which:		Mr. John Tripodi, a non-executive and independent Director was a member of the committee for the period and was appointed		
(i) has at least three members, a majority of whom are independent Directors; and		as Chair with effect from 25 March 2019.		
(ii) is chaired by an independent Director,		Mr. Kevin Moore, an independent non-executive Director		
and disclose:		was appointed as a member of the Committee effective from 26 March 2021.		

	(iii) the charter of the committee;		
	 (iv) the members of the committee; and (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the process it employs for overseeing the entity's risk management 		Mr Silvo Salom, an independent non-executive Director was appointed as a member of the Committee effective from 11 November 2022. Ms Nicki Anderson, an independent non-executive Director was a member of the committee for the period until her resignation on 31 August 2022. The Audit & Risk Committee Charter is available on the
	framework.		Company's <u>website</u> .
			The Committee is responsible for:
			 the company's ongoing risk management program effectively identifies areas of potential risk;
			 adequate policies and procedures are designed and implemented to manage identified risks; and
			 appropriate remedial action is undertaken to redress areas of weakness.
/	Recommendation 7.2		The Audit and Risk Committee and management reviewed the
	The Board or a committee of the Board should:	YES	Company's Risk Management Framework during the reporting period with the revised Framework and Risk Matrix presented to
)	(a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound and that the entity is operating with due regard to the risk		the board early in FY24 for review and so that the Board could satisfy itself that it continues to be sound and that the entity is
	appetite set by the board; and		operating with due regard to the risk appetite set by the Board.
	(b) disclose in relation to each reporting period, whether such a review has taken place.		
	Recommendation 7.3		The Company does not have an internal audit function. The
	A listed entity should disclose:	YES	Board works closely with the Management Team to identify and
/	(a) if it has an internal audit function, how the function is structured and what role it performs; or		manage operational, financial and compliance risks which could prevent the Company from achieving its objectives. The Audit & Risk Committee actively encourages the External Auditor
)	(b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.		to raise internal control issues and oversees management's timely remediation thereof.

		The internal audit function is absorbed within the head office finance function. The finance function can conduct internal control reviews and assessments as and when required by the Audit & Risk Committee.
Recommendation 7.4 A listed entity should disclose whether it has any material exposure to environmental and social risks and if it does, how it manages or intends to manage those risks.	YES	The Company is not subject to any particular or significant single economic, environmental and social sustainability risk. The Company is subject to a range of general economic risks, including macro-economic risks, government polity, general business conditions, changes in technology and many other factors. The Risk Management Policy is available on the Company website.
Principle 8: Remunerate fairly and responsibly		
Recommendation 8.1 The Board of a listed entity should: (a) have a remuneration committee which: (i) has at least three members, a majority of whom are independent Directors; and (ii) is chaired by an independent Director, and disclose: (iii) the charter of the committee; (iv) the members of the committee; and (v) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for Directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	YES	The Company has a Remuneration & Nomination Committee which during the 2023 financial year had primarily three members comprising, Silvio Salom (Chair) (from 11 November 2022), Kevin Moore and John Tripodi, all of whom are independent Directors. Mrs Nicki Anderson was a member of the Committee until her resignation effective 31 August 2022. In the interim period between Mrs Anderson's resignation and Mr Salom's appointment, the committee was chaired by Mr Moore. The Remuneration & Nomination Committee Charter is available on the Company's website. The Company's Annual Report contains details of the number of meetings held by the Committee during the reporting period and the attendance of members.

Recommendation 8.3 A listed entity which has an equity-based remuneration scheme should:	YES	The Company has a Securities Trading Policy to govern trading in Company shares by Directors and employees. A copy of the Securities Trading Policy is available on the
 (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and (b) disclose that policy or a summary of it. 		Company's <u>website</u> .

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